



**Bishop  
Hogarth**

Catholic Education Trust



**St. Joseph's Catholic Primary  
School, Musgrave Street,  
Hartlepool, TS24 7HT**

## **Lunchtime Supervisor**

Band 1, SCP 3

6.25hpw 11.55am-1.10pm

Monday to Friday

£3233.02-£3306.27

(FTE £22737 pa)

Permanent, term time only.

Start: As soon as possible

Closing Date: 9am 30<sup>th</sup> May 2024

Interview Date: 11<sup>th</sup> June 2024

Mrs D Hargreaves, Headteacher

Bishop Hogarth Catholic Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post will be subject to a satisfactory Enhanced Disclosure and Barring Service check.

St Joseph's Catholic Primary School works closely with other Academies in the Bishop Hogarth Catholic Education Trust and we may ask you from time to time to be based at another Academy within the Trust.

*St. Joseph's is a Good School.*

*Everyone belongs at St Joseph's Catholic Primary School. Pupils enjoy coming to their school.*

*They are happy and safe in this caring environment.*

We are inviting applications from suitably qualified, flexible and self-motivated candidates to join our team of friendly staff.

The Directors of Bishop Hogarth Catholic Education Trust and governors of St Joseph's are seeking to appoint a Lunchtime Supervisor to support the effective running of the lunch service.

The successful candidate will need to have high expectations and have a commitment to the Catholic Mission of the school. They will be expected to deliver quality support and supervise children over the lunchtime period in line with our school policy. They will uphold the upmost confidentiality and professionalism at all times and adhere to the school code of conduct.

The successful candidate will have a positive approach, a caring and patient nature, and be willing to carry out training such as First Aid.

Visits to the school are warmly welcomed and encouraged. Please contact Mrs Hargreaves.

If you would like further information on the post, please contact the school 01429 272747 or email [admin@stjosephshartlepool.bhcet.org.uk](mailto:admin@stjosephshartlepool.bhcet.org.uk)

Applications forms can be downloaded from <https://bhcet.org.uk/job-vacancies> or you can contact the school office. If you need any assistance with completion of the application form, please contact the school office.

Applications and supporting documents should be returned to [recruitment@stjosephshartlepool.bhcet.org.uk](mailto:recruitment@stjosephshartlepool.bhcet.org.uk) or posted to the school for the attention of the Headteacher by 9am on 30<sup>th</sup> May 2024.